

# INNOVATIVE ARTS ACADEMY

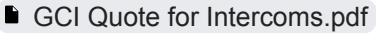
## Board Meeting Minutes for Wednesday, March 15, 2023 at 6PM

Component	Agenda Items																												
Opening Exercises	<ul style="list-style-type: none"> <li>Call to Order: 6:10 PM</li> <li>Notice of Meeting               <ul style="list-style-type: none"> <li>Proper notice was published in <i>The Morning Call</i> on <b>Monday, July 18, 2022</b></li> </ul> </li> <li>Flag Salute</li> <li>Roll Call</li> </ul> <table border="1" data-bbox="418 632 1295 905"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>Present</td> </tr> <tr> <td>Dan Schmidt</td> <td>Present</td> </tr> <tr> <td>Robert Sirmans</td> <td>Present</td> </tr> <tr> <td>Bob Susko</td> <td>Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td>Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>By phone</td> </tr> </tbody> </table> <p>Guests: Emily Fulmer Erik Malmberg, KellyAnn Purugganan</p>	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans	Present	Bob Susko	Present	Brian Taylor, General Counsel	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone												
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Old Business	<p><b>Approval of board meeting minutes from February, 2023:</b></p> <ul style="list-style-type: none"> <li>Motion to approve: Rob Sirmans</li> <li>Motion seconded by: Bob Susko           <ul style="list-style-type: none"> <li><b>Unanimously approved.</b></li> </ul> </li> </ul> <p><b>Approval of February, 2023 financials:</b></p> <ul style="list-style-type: none"> <li>Motion to approve: Bob Susko</li> <li>Motion seconded by: Dan Schmidt           <ul style="list-style-type: none"> <li><b>Unanimously approved.</b></li> </ul> </li> </ul>																												
Public Comment	<p>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>																												
Executive Session	Enter Executive Session to discuss pending legal matters and personnel matters at: 5:36 PM																												
Returned to Regular Session	Returned to Regular Session at: 6:10 PM																												
Enrollment Update	<table border="1" data-bbox="272 1650 1568 1959"> <thead> <tr> <th>Grade</th> <th>Enrollment Week of 2/20/23</th> <th>Enrollment Week of 2/27/23</th> <th>Enrollment Week of 3/6/23</th> <th>IEP by Grade ('22-'23)</th> <th>ELL by Grade ('22-'23)</th> <th>Attendance % (February)</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>62</td> <td>62</td> <td>64</td> <td>7</td> <td>9</td> <td></td> </tr> <tr> <td>7</td> <td>81</td> <td>81</td> <td>81</td> <td>21</td> <td>14</td> <td></td> </tr> <tr> <td>8</td> <td>75</td> <td>75</td> <td>76</td> <td>15</td> <td>17</td> <td></td> </tr> </tbody> </table>	Grade	Enrollment Week of 2/20/23	Enrollment Week of 2/27/23	Enrollment Week of 3/6/23	IEP by Grade ('22-'23)	ELL by Grade ('22-'23)	Attendance % (February)	6	62	62	64	7	9		7	81	81	81	21	14		8	75	75	76	15	17	
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9	95	95	95	23	24	
10	87	87	87	22	18	
11	65	65	65	15	20	
12	41	41	41	8	7	
<b>Totals</b>	<b>506</b>	<b>506</b>	<b>509</b>	<b>111</b>	<b>109</b>	<b>82.38%</b>

## Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
  - Here is what has changed since the last Board Meeting:
    - Upcoming enrollment event scheduled for Thursday, March 9, 2023 for current, new and prospective families.
      - 4:00 - 7:00 PM
    - Information about other upcoming events will be forthcoming
    - Three new students will begin next week:
      - (1) grade 7
      - (2) grade 9
  
- **Curriculum and Academics**
  - Here is what has changed since last Board meeting:
    - CSI process has begun - 1st meeting with IU has occurred as well as stakeholder survey sent out.
      - [CSI Designation Letter](#)
      - [CSI Designation Process](#)
    - Asking for the Program of Studies and Parent Student handbook to be approved for the '23-'24 school year
      - [Program of Studies](#)
      - [Parent Student Handbook](#)
    - Implementation of incentive initiative for PSSA/Keystone Assessments
      - [Pacing Guides, Sample Point Sheet and Tickets](#)
  
- **Federal Programs**
  - Here is what has changed since the last Board meeting:
    - [Federal Programs Spreadsheet](#)
  
- **Logistics / Operations / Technology**
  - Here is what has changed since the last Board meeting:
    - Collected quote to be approved next board meeting for intercoms on the staff/enrollment/gym door:
      - 
    - 93 Staff/Student Tickets Resolved
    - TV's Mounted in Main Office/Gym Entrance/Cafeteria playing digital signage for daily announcements/pics of students/and for our Fall/Spring Showcases
    - Seeking approval to replace failing cafeteria equipment. Recommendation from John Gummo is to replace failing ovens and steamer with the following:

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- Combi-oven to be able to handle the volume and turnaround necessary to effectively prepare food for our students.
- Heated holding cabinet with humidity controls.
-  Brad Schifko Equip Proposal.pdf
- Seeking approval to purchase replacement classroom dry-erase boards for damaged boards in (2) math classrooms:
  -  VC Quote Confirmation.pdf
- Seeking Board approval of the 2021-2022 990 Tax Return:
  -  Innovative\_990\_Tax\_Return\_2021\_2022.pdf
- **Human Resources**
  - Here is what has changed since the last Board meeting:
    - Current vacancies we are looking to fill:
      - Professional Staff:
        - ELL (1)
        - Sp.Ed. (1)
        - HS Science (1)
        - MS ELA (2)
        - Mass Communications (1)
          - **Interviews for ELA / Mass Comm being conducted next week.**
      - Support Staff:
        - School Resource Officer (1)

### New Business

- **Motion to approve the purchase of cafeteria equipment to replace failing appliances: Rational iCombi Pro oven, Traulsen Refrigerator, InterMetro Moisture Heated Holding Proofing Cabinet:**
  - Motion to approve: Bob Susko
  - Motion seconded by: Rob Sirmans
    - **Unanimously approved.**
- **Motion to approve the GCI quote for Verkada Intercoms and licenses:**
  - Motion to approve: Bob Susko
  - Motion seconded by: Rob Sirmans
    - **Unanimously approved.**
- **Motion to approve the 2023 - 2024 IAA Program of Studies:**
  - Motion to approve: Bob Susko
  - Motion seconded by: Rob Sirmans
    - **Unanimously approved.**
- **Motion to approve the 2023 - 2024 IAA Parent/Student Handbook:**
  - Motion to approve: Bob Susko
  - Motion seconded by: Rob Sirmans
    - **Unanimously approved.**
- **Motion to approve EVERWhite Corporation classroom dry-erase boards:**
  - Motion to approve: Bob Susko
  - Motion seconded by: Rob Sirmans
    - **Unanimously approved.**

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	<ul style="list-style-type: none"><li>● <b>Motion to approved the 2021-2022 990 Tax Return:</b><ul style="list-style-type: none"><li>○ Motion to approve: Bob Susko</li><li>○ Motion seconded by: Rob Sirmans<ul style="list-style-type: none"><li>■ <b><i>Unanimously approved.</i></b></li></ul></li></ul></li></ul>
<b>Public Comment</b>	<p><b>Members from the public are invited to comment on <u>non-agenda items</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</b></p>
<b>Next Meeting</b>	<ul style="list-style-type: none"><li>● <b>Wednesday, April 19, 2023, at 6:00 pm.</b></li></ul>
<b>Adjourn</b>	<ul style="list-style-type: none"><li>● <b>Approval to adjourn board meeting:</b><ul style="list-style-type: none"><li>○ Motion to adjourn: Rob Sirmans</li><li>○ Motion seconded by: Dan Schmidt<ul style="list-style-type: none"><li>■ <b><i>Unanimously approved.</i></b></li></ul></li></ul></li></ul>